



NICASIO SCHOOL FOUNDATION

P.O. Box 543, Nicasio, CA 94946 - Tel 415.662.1049 - Tax ID # 68-0394561

August 31, 2010

Board of Directors

Whit Jackson, *President*

Kent Grady, *Vice-President*

Andreas Kohlbrenner, *Treasurer*

(Vacancy), *Secretary*

(Vacancy), *Parent Liaison*

Overview of Fundraising Results for 2009/2010

Dear Parents and Friends of Nicasio School,

First off, thanks to all of you who contributed your time, effort and financial donations to the Nicasio School Foundation during our 2009-2010 fundraising campaign. I am glad to report that nearly \$60,000 was raised during the school year to fund the enrichment and scholarship programs at Nicasio School for the 2010-2011 school year.

From the \$60,000, the Foundation provided \$3000 in financial assistance during the past year to lower-income families for the hot lunch program and after-school Art classes. The Foundation is also contributing \$50,600 to the school to pay for the 2010-2011 enrichment program which will include Art, Spanish, Music, P.E., Student Council and Buddy Program. These are important programs for our school that provide for a well-rounded and complete education. The enrichment classes also provide our core teachers (Laura, Elaine, Colin and Christy) with necessary time away from the kids for lesson planning, grading and administrative work. We are fortunate that we can continue our enrichment programs at Nicasio School at a time when most public schools in the state have been forced to cut these types of classes.

Open Positions for 2010/2011

As we enter the 2010-2011 school year, **there are 2 open positions on the NSF Board of Directors that need to be filled by parent or community volunteers.** There are a total of 5 volunteers on the Board that direct the fundraising activities to support the enrichment and scholarship programs at school. The 5 Board members are the only voting members of the Foundation and carry a responsibility to both the parent body and donors to the school that we represent them fairly and honestly.

The following are the 2 open positions on the NSF Board of Directors.

Secretary

The Secretary maintains the records of the Foundation.

- Drafts the minutes (notes) of the NSF meetings.
- Updates the database of mail addresses and email addresses of potential donors
- Assists with the creation of the annual fundraising campaign brochures and mailing to parents and "friends of the school"
- Assists with maintaining the NSF website



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Parent Liaison

The Parent Liaison serves as a communication link with the parents and the Parent Club and drafts many of the outgoing communications.

- Writes quarterly updates to the parents and the *Foundation Corner* article for the school newsletter
- Coordinates events and the hot lunch program with the Parent Club
- Oversees after-school Art scholarship programs
- Assists with maintaining the NSF website
- Plans and manages the annual Walkathon fundraiser

We encourage all parents to give serious consideration to serving on the NSF Board as it takes all of us working in support of the school to keep providing a great education for our kids. One does not need to have prior experience to serve on the NSF Board. All that is needed is a positive attitude and a desire to do what is best for the children of Nicasio School. We have all learned “on the job” how to help our school.

If you are interested in joining the NSF Board of Directors or have any questions, please give me a call at 662-1049 or send an email to wjackson@securemedia.com.

Thank you.

Whit Jackson
President
Nicasio School Foundation