

NICASIO SCHOOL DISTRICT USE OF SCHOOL FACILITIES

APPLICATION FOR USE OF SCHOOL FACILITIES

_____, a _____ (“Applicant”),
(Name of Organization) (Type of Organization)

whose address is _____,

hereby applies to Nicasio School District (“District”) to use the District’s facilities as follows:

A. Description of Organization (Applicant): _____

B. Area(s) of Facility for Which Use is Requested (please check all that apply):

MULTI-PURPOSE ROOM (MPR)/PARKING AREA:

- MPR Auditorium/Stage
- MPR Kitchen
- Parking Lot only (no building use needed)
- Large Field/Track/Basketball Court

MAIN CAMPUS:

- Classroom(s) *How many?* _____
- Library
- Computer Lab
- Small Field/Playground

ADDITIONAL NEEDS:

- Parking Lot Exterior Lighting
 - Main Campus Exterior Lighting
 - Exterior Electrical Power
 - Other: _____
- _____

Note Regarding Water Use: Due to a limited supply of well water, the District cannot provide use of campus bathrooms or exterior water faucets for large groups of people. In such cases, the sponsoring organization will be responsible for arranging for and providing onsite portable toilets.

C. Requested Date(s) of Use: _____

D. Requested Hour(s) of Use: _____

E. Number of People Attending Event: _____

F. Purpose(s) of Use (the “Event”):

G. Will Applicant charge admission to the Event or solicit contributions to the Event?

Yes No

H. If the response to G. above is Yes, how will net proceeds of the Event be used?

I. Name of On-Site Contact Person on Day of Event: _____

Phone: _____ Email: _____

J. Name of Authorized Representative of Applicant: _____

Phone: _____ Fax: _____

Email: _____

Signature of Authorized Representative Date

Additional Comments:

FOR ADMINISTRATIVE USE	Date of Approval: _____
Signature of District Representative: _____	