

**NICASIO SCHOOL DISTRICT
BOARD OF TRUSTEES
-MINUTES-**

**Wednesday, September 10, 2008
6:00 PM
Nicasio School Library
5555 Nicasio Valley Road Nicasio, CA 94946**

REGULAR MEETING

1. Call to Order and Patriotic Moment.
2. Roll Call: **Board President Kim Wallach, Trustee Chris Mothersill and Trustee Madeleine Sloane.** Also present: **Supt. Stephen Rosenthal, Principal Christy Stocker, Chief Business Officer Susan Skipp and District Secretary Mikki McIntyre.**
3. Reconvene to Open Session at 6:42 PM.
4. Report Out: No action taken during Closed Session.
5. Approval and Adoption of Agenda.
Action: M/S/C - Sloane/Mothersill to approve and adopt Agenda. Vote: 3/0

CONSENT AGENDA

6. Consent Agenda.
 - a. Approval of Minutes from August 25, 2008 Regular Meeting of the Board of Trustees.
 - b. Ratification of Warrants Paid through September 4, 2008.
 - c. Approval of Request for Interdistrict Transfer out of Nicasio School District.
Action: M/S/C - Sloane/Mothersill to approve Consent Agenda. Vote: 3/0

PUBLIC COMMENT

7. Public Forum (non-confidential matters only). No public comment was made.

ACTION ITEMS

8. Approval of 2007-08 Unaudited Actuals.
Action: M/S/C – Wallach/Sloane to approve 2007-08 Unaudited Actuals.
Discussion: Susan Skipp provided a summary explanation of the Unaudited Actuals for 2007-08. Vote: 3/0

9. Resolution 2008-09 #1 for Gann Limit.
Action: M/S – Sloane/Wallach to approve Resolution 2008-09 #1 for Gann Limit.
2007-08 Unaudited Actuals.
In favor of motion (roll call vote): Wallach-Aye; Sloane-Aye; Mothersill-Aye.
3-Ayes/0-Nayes.
10. Approval to Increase Classified Position (Classroom Instructional Assistant).
Action: M/S/C - Sloane/Mothersill to approve the Increase of the Classified Position (Classroom Instructional Assistant) by two 45-minute periods per week.
Discussion: Principal Stocker noted that the additional staff time could be paid out of REAP funds (approximately \$1000 for the year). **Vote: 3/0**
11. Approval to increase salary for art specialist for 2008-09.
Action: M/S/C - Sloane/Mothersill to approve 2008-09 salary increase for art specialist to \$32/hr. **Vote: 3/0**
12. Discussion and approval of ARIES.
Action: M/S/C – Sloane/Mothersill to approve ARIES Student Information System.
Discussion: The Board discussed the ongoing cost of the CSIS component of the system. Susan Skipp said that MCOE, which had provided the service to the rural schools for free in the past, is now offering to do it for \$75/hr. She added that John Bjorklund at Shoreline has offered to perform the task for Nicasio School for \$40/hr. Susan Skipp also noted that Mary Sellers at MCOE told her she had spent approximately eight hours on the system. Principal Stocker requested that John contact the Administrative staff to coordinate a schedule for meeting the SSID Maintenance deadline of December 12, 2008.
Vote: 3/0

SCHOOL DISTRICT REPORTS / DISCUSSION

13. Parcel Tax Plan for Budget.
Discussion: Susan Skipp informed the Board that the First Interim Report deadline is October 31st but that it doesn't require Board approval until December. She requested that the report be placed on the agenda for the December Board meeting. The Board reviewed several scenarios presented by Trustee Mothersill regarding allocation of the parcel tax funds. The Board directed Susan Skipp to incorporate one of the proposed budget scenarios into the First Interim Report for October.
14. Principal's Report. Principal Stocker reported the following:
- The recent head lice incident appears to be under control.
 - The school may have to consider purchasing new valve and pump parts for the water system. Two weeks ago, the chlorine levels were elevated. This week, the levels were too low. In both instances, the bottled water was provided on campus until the chlorine levels were brought within normal boundaries. The new parts may have to be acquired because the new water system is not anticipated to be in place any time soon.

- The STAR test data will be presented to the Board in October.
- To date, the PLC time has focused on the practices in the classroom i.e. consequences and rewards used in each classroom. At the most recent meeting, staff examined grading philosophy and that discussion will continue to help further the development of the homework policy. The next few sessions will look at the recommendations by the Site Council regarding homework policy.
- At 871, Nicasio School was the highest achieving West Marin school last year regarding API scores.
- The school has received notification from Sonoma State University that Colin Williams, middle school teacher, has been selected as a recipient of the Circle of Excellence Award for 2008 in the category of outstanding alumni.
- Principal Stocker said her focus for this year will be to manage her time while supporting the staff, especially the two primary grade teachers as they struggle to manage their time.
- She added that the staff, kids and families at Nicasio School are fabulous to work with.

Superintendent's Report.

- The superintendent had no news to report.
- Susan Skipp provided the Board with property tax collections summary information.

15. Trustee's Report.

- The trustees had no news to report.

CONCLUSION

16. Agenda Planning:

- The Board discussed planning a one-day retreat on a weekend in October. President Wallach asked everyone to contact her with their availability.
- Quarterly Report on Williams Uniform Complaints.
- STAR Test Results – Supt. Rosenthal used for 45 minutes to be set aside for an online STAR test results presentation in the computer lab.
- Sufficiency of Instructional Materials public hearing.

17. Other Business: Foundation President Debbie Goelz reported that:

- Foundation has approved the payment of \$4000 for project stipends. This amount includes paying for translation of documents into Spanish.
- Negotiations are proceeding with Rancho Nicasio to provide a lunch program. A survey will be sent to parents regarding interest in such a program. The Foundation will provide lunch scholarships for children who cannot afford to participate in the program. The program will not be run through the school office.
- The E.A.T. fundraiser is scheduled for October 4th. Items are still needed for the live auction. Invitations will be mailed on September 11th.

18. Adjournment.

Action: M/S/C – Sloane/Mothersill to adjourn the meeting at 7:45 pm. **Vote: 3/0**

Respectfully Submitted,

Mikki McIntyre

Unadopted

Adopted

Madeleine Sloane, Clerk