

**NICASIO SCHOOL DISTRICT  
BOARD OF TRUSTEES  
-MINUTES-**

**Wednesday, April 22, 2009  
6:00 PM  
Nicasio School Library  
5555 Nicasio Valley Road Nicasio, CA 94946**

\*REGULAR MEETING\*

1. Call to Order and Patriotic Moment.
2. Roll Call. Trustees **Kim Wallach, Chris Mothersill and Madeleine Sloane**. *Also present: Superintendent Stephen Rosenthal, Principal Christy Stocker and Administrative Secretary Mikki McIntyre.*
3. Reconvene to Open Session at 6:50 pm.
4. Report Out: No action taken during Closed Session.
5. Approval and Adoption of Agenda.  
**M/S/C: Wallach/Sloane** to approve and adopt Agenda with the following modifications: move Items # 19 and #13 forward, delete Item # 14, and designate the duplicate #9 Items as #9a and #9b. **Vote: 3/0**

**CONSENT AGENDA**

6. Consent Agenda.
  - a. Approval of Minutes from March 11, 2009 Regular Meeting and March 18 2009 Workshop of the Board of Trustees.
  - b. Ratification of Warrants Paid through April 9, 2009.
  - c. Quarterly Report on Williams Uniform Complaints.
  - d. Approve Renewal of (2) Interdistrict Transfer Requests out of District for 2009-10.

*Action: M/S/C: Sloane/Mothersill* to approve Consent Agenda. **Vote: 3/0**

**REPORT/DISCUSSION**

7. Site Council MPR Acoustic Enhancement Project Update (*Agenda Item #19*).  
*Report/discussion:* Parent/Site Council Member Dave Goelz presented a proposal for Phase II of the MPR Acoustics Project: Stage Curtains. Among the options presented and discussed, his recommendation was to use a local curtain vendor and hiring a professional contractor to conduct curtain installation/stage modification for approximately \$15,000. He said the best scenario for performances would be to extend stage while being careful

not to significantly impact floor space for other uses in the MPR. Supt. Rosenthal recommended buying or renting risers for events needing more space on the stage than the minimum 18" stage extension. A parent recommended moving the steps to the sides and extending the stage just 30" beyond where the steps currently end. This would yield a net gain of 54" of stage area. With regard to legal requirements for railings on an 18" high stage, Supt. Rosenthal advised consulting with Keenan. Principal Stocker clarified that the proposal by Mr. Goelz wasn't endorsed by the Site Council, however it was generated at the council's request. Foundation President Debbie Goelz announced that the Foundation is supportive of making a restricted contribution of \$3100 to the stage curtain project. The Board discussed the fact that the Art/Music Block Grant, which was to be the primary funding source for the project, will no longer be a restricted fund, and that other priorities should also be considered before moving forward. Supt Rosenthal advised that a formal proposal for the project would need to come from the Site Council. He recommended the project be brought back to the Board as a discussion item in May and as an action item in June. The Board thanked Mr. Goelz for preparing a beautiful and professional proposal.

### **PUBLIC COMMENT**

7. Public Forum (non-confidential matters only).
  - a) Foundation President Debbie Goelz updated the Board on the potential for separating the fundraising and events functions of the Foundation. She said efforts are underway to form a steering committee to create a PTA for events, leaving the Foundation to focus on major fundraising activities.

### **ACTION ITEMS**

8. Review of Facilities Use Policy.  
*Action: M/S/C: There was no action. Discussion:* The Board identified local community groups that would be exempt from paying a facility use fee, as well as other changes to the policy. The Board specified that in light of current drought conditions, groups using the parking lot need to provide portable toilets, rather than use the MPR restrooms. The item will be brought back to the Board for a second reading in May.
9. Approval to Designate Ending Fund Balance of \$25,000 for Future Special Education Needs.  
*Action: M/S/C: Sloane/Wallach* to approve Designating an Ending Fund Balance of \$25,000 for Future Special Education Needs. **Vote: 3/0**
10. Approval to Designate Ending Fund Balance of \$135,219 as an Additional Reserve.  
*Action: M/S/C: Wallach/Sloane* to approve Designating an Ending Fund Balance of \$135,219 as an Additional Reserve. **Vote: 3/0**
11. Resolution 20008-09 #6 Call an Election, Consolidating Elections and Requesting Election Services.

*Action:* **Sloane Mothersill** to approve Resolution 2008-09 #6 Call an Election, Consolidating Elections and Requesting Election Services with the amendment that the number of regular term positions be reflected as “two”.

*In favor of motion (roll call vote):* **Sloane-Aye; Wallach-Aye; Mothersill-Aye.**  
**3-Ayes/0-Nayes.**

12. Approval of 2007-08 School Accountability Report Card (SARC). *Action:* M/S/C: **Sloane/Wallach** to approve 2007-08 School Accountability Report Card (SARC) with the amendment that the erroneous reference to two expulsions be revised to zero. *Discussion:* Principal Stocker noted that special focus next year will be given to using the new math curriculum in order to strengthen student math performance.
13. Approval to Hire Patricia St. John as Part-Time Classroom Instructional Assistant. *Action:* Item was deleted from agenda due to candidate’s non-acceptance of job offer.
14. Approval to Hire Jamie Sobrato as Part-Time Classroom Instructional Assistant. *Action:* **M/S/C: Sloane/Mothersill** to Hire Jamie Sobrato as Part-Time Classroom Instructional Assistant. **Vote: 3/0**
15. Math Curriculum Adoption for Grades K-8. *Action:* **M/S/C: Sloane/Mothersill** to approve the following math curriculum adoptions as recommended by Principal Stocker: Scott Foresman for K-5 and Holt for grades 6-8. *Discussion:* Principal Stocker noted that the K-5 teachers favor the tech component of the Scott Foresman curriculum and the fact that it comes in thematic packets that can be used across grade levels. She said the choice of Holt curriculum for grades 6/7/8 keeps the school aligned with most of the middle schools feeding into Drake H.S. The Board discussed middle school math curriculum challenges and options. **Vote: 3/0**
16. Approval of Agreement to Permit the Use of Nicasio School as a Red Cross Emergency Shelter. *Action:* M/S/C: **No action taken.** *Discussion:* Trustee Sloane offered to contact the Red Cross to request that the contract be revised as per the directions of the Board. The item will be brought back to the Board for approval at the May meeting.
17. Approval of Budget for Campus Furniture. *Action:* **M/S/C: Wallach/Sloane** to approve the purchase of playground picnic tables and shade umbrellas, two ergonomic office chairs and a computer (total not to exceed \$5000), and to bring a proposal back to the Board for an office desk. *Discussion:* Principal Stocker presented a proposal for furniture acquisition using previously restricted School Safety Block Grant carryover funds (\$11,000) which have received Board approval for re-designation to the general fund. **Vote: 3/0**

### **SCHOOL DISTRICT REPORTS / DISCUSSION**

9. Chief Financial Officer Report. There was no report.

10. Principal’s Report. Principal Stocker reported the following:

- Teachers and other staff members received CPR training on a recent minimum day.
- Observations and evaluations have been completed for all classified staff.
- Puberty/sex education has been completed.
- There were no Nicasio School award winners for the National Latin exam, however, a few students did come close to earning them.
- Open House will take place Friday, April 24<sup>th</sup> from noon to 1 pm.
- The Ladies Auxiliary of the Nicasio Volunteer Fire Dept will host a pancake breakfast in the MPR on Saturday, April 25<sup>th</sup>.
- STAR testing will take place during the week of May 4<sup>th</sup>.
- The Golden Bell awards are on Thursday, May 28<sup>th</sup> at Dominican University.
- Two members of the administrative team will receive Aeries training in May.
- Nightmare on Elm St. will be hosted at Lagunitas School and arrangements are being made to get transportation to Lagunitas for middle school students.
- The administrative team has made a list of preparations the school is committed to providing for graduation. The theme is “green” and “The Perfect World”.

11. Superintendent’s Report. There was no report. .

12. Trustee’s Report.

- Trustee Mothersill attended the MCSBA College and Legal meeting where changes to the Brown Act and special education legal issues were discussed. He said the Brown Act now prohibits serial meetings, and that the school’s responsibility is to identify potential special education situations, do its best to intervene in the classroom, and if that doesn’t work, take it to the next level.
- Trustee Wallach attended recent MTN meeting and confirmed they are closing up shop. She said work will continue, but it will look different, and more facilitation will be done locally at school sites. The superintendents will form a governing board. MTN will try to keep the website in place through the end of the year.

### CONCLUSION

13. Agenda Planning

- ◆ Budget: Move restricted funds into unrestricted funds category
- ◆ Interdistrict Transfer Renewal
- ◆ MPR Acoustics Phase II: Stage Curtains
- ◆ Second Reading of Revised Facility Use Policy
- ◆ Approval of Red Cross Contract
- ◆ Susan Skipp Budget Report

14. Other Business. There was no other business.

15. Adjournment. Meeting was adjourned at: 9:25 pm

Respectfully Submitted,

*Mikki McIntyre*

Unadopted

Adopted

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Madeleine Sloane, Clerk