

**NICASIO SCHOOL DISTRICT
BOARD OF TRUSTEES
-MINUTES-**

**Wednesday, January 21, 2009
6:00 PM
Nicasio School Library
5555 Nicasio Valley Road Nicasio, CA 94946**

REGULAR MEETING

1. Call to Order and Patriotic Moment.
2. Roll Call: **Board President Kim Wallach, Trustee Chris Mothersill and Trustee Madeleine Sloane.** Also present: **Superintendent Stephen Rosenthal, Principal Christy Stocker, Chief Business Officer Susan Skipp and District Secretary Mikki McIntyre.**
3. Reconvene to Open Session at 7:08 PM.
4. Report Out: Action Taken During Closed Session: None
5. Approval and Adoption of Agenda.
Action: M/S/C – Sloane/Mothersill to approve and adopt Agenda. Vote: 3/0

CONSENT AGENDA

6. Consent Agenda.
 - a. Approval of Minutes from December 10, 2008 Regular Meeting of the Board of Trustees.
 - b. Ratification of Warrants Paid through January 14, 2009.
 - c. Approval to Apply for 2008-09 Funding for Categorical Aid Programs (Part II).
 - d. Approval of Arts & Music Block Grant Report.
 - e. Approval of Quarterly Report on Williams Uniform Complaints.

Action: M/S/C – Sloane/Mothersill to approve Consent Agenda as amended. Discussion: The Board requested that the Arts and Music Block Grant be amended to include instruments and art supplies. **Vote: 3/0**

PUBLIC COMMENT

9. Public Forum (non-confidential matters only). There was no public comment.

ACTION ITEMS

10. Approval of June 30, 2008 Audit by Stephen Roatch Accountancy Corp.
Action: M/S/C – Wallach/Sloane to approve 2008 Audit by Stephen Roatch Accountancy Corp. **Vote: 3/0**

11. Approval of Resolution 2008-09 #4 Behavioral Intervention Plans (Hughes Bill).
Action: Mothersill/Wallach to approve Resolution 2008-09 #4. Discussion: Supt. Rosenthal said the settlement will net approximately \$700 for the District.
In favor of motion (roll call vote): Mothersill-Aye; Sloane-Aye; Wallach-Aye. 3-Ayes/0-Nayes.

12. Selection of District Audit Firm for 2008-09.
Action: M/S/C – Sloane/Wallach to approve the selection of Goodell, Porter, Sanchez & Bright, LLP as the District's audit firm for the year ending June 30, 2009. Discussion: CBO Susan Skipp recommended the selection of Goodell, Porter, Sanchez & Bright, LLP. She said Shoreline uses them, their quote is lower, and they are on the state's approved list of auditors. **Vote: 3/0**

13. Approval of Year-End Field Trip Proposals for Grades 3/4/5 and 6/7/8.
Action: M/S/C – Sloane/Mothersill to approve Year-End Field Trip Proposal for Grades 3/4/5 and 6/7/8. **Vote: 3/0**

The motion was amended (**Sloane/Mothersill**) to grant approval of the 3/4/5 Field Trip subject to Principal Stocker confirming that the proposed expense covers the cost of chaperones and that it is within the policy's cost threshold; and to postpone action on the 6/7/8 Field Trip pending further discussion at the February Board meeting. **Vote: 3/0**

SCHOOL DISTRICT REPORTS / DISCUSSION

14. Campus Security After-Hours. *Discussion:* The Board discussed campus security/lighting in response to recent window vandalism incident. The trustees voiced their dismay that the vandalism occurred but did not find cause to initiate any additional security measures at this time.

15. Chief Business Officer's Report. CBO Susan Skipp presented her report as follows:
 - Susan informed the Board that there are some serious state budget issues going on and she is awaiting action by the legislature in order to determine what the impact will be on the District. She said the \$300 ADA for this year could be reduced to \$200 ADA for next year.
 - With regard to the special reserve in Fund 17 and the District's previous request to move that reserve into the General Fund, Susan told the Board it is Karen Maloney's recommendation that the District not do so. After discussion, the Board maintained its position that the District would best be served by one, rather than two special

reserves, and directed Susan to bring an official resolution to the next general meeting closing Fund 17 and moving it into the General Fund.

- Susan said the quote from ARIES has arrived, and the cost for everything, including training, is \$12,300. It will be paid with funds from BP Cohort. Susan has given the quote to John Bjorklund and asked him to look into the availability of the money and the possibility of requesting reimbursement before it is purchased. Next, she will set up training dates for the school's administrative team. The Board requested that the CBO Report be moved earlier on future meeting agendas.

16. Principal's Report. Principal Stocker presented her report. See attached.

17. Superintendent's Report. Supt. Rosenthal had no news to report.

18. Trustee's Report. President Wallach made the following report:

- She attended a recent MTN meeting and noted that the organization may not survive the loss of funding from the Marin Community Foundation due to the economic crisis.
- She received a letter from Karen Maloney's office affirming that the District can meet its financial obligations for the next two years.

CONCLUSION

19. Agenda Planning:

- Resolution to close Fund 17 and move it into the General Fund
- Revision of Field Trip policy to include overnight stipends and deadlines for submitting year-end field trip proposals (to include estimated costs and fundraising plans).
- Discussion of the School Calendar for 2009-10.

20. Other Business. There was no other business.

21. Adjournment. The meeting was adjourned at 8:24 PM.

Respectfully Submitted,

Mikki McIntyre

Unadopted

Adopted

Madeleine Sloane, Clerk