

**NICASIO SCHOOL DISTRICT
BOARD OF TRUSTEES
-MINUTES-
Wednesday, June 17, 2009
6:00 PM
Nicasio School Library
5555 Nicasio Valley Road Nicasio, CA 94946**

REGULAR MEETING

1. Call to Order and Patriotic Moment. The Board commemorated the recent observation of Memorial Day in honor of all veterans, and recognized the school's 2009 8th Grade promotion ceremony as an example of success in public education.
2. Roll Call: **Trustees Kim Wallach** and **Chris Mothersill** were in attendance. *Absent: Trustee Madeleine Sloane.* *Also present:* Superintendent Stephen Rosenthal, Principal Christy Stocker, Chief Financial Officer Susan Skipp and Administrative Secretary Mikki McIntyre.
3. Approval and Adoption of Agenda. **M/S/C: Mothersill/Wallach** to approve and adopt Agenda with the following modification: move Item #18 forward. **Vote: 2/0**

CONSENT AGENDA

4. Consent Agenda.
 - a. Approval of Minutes from May 13, 2009 Regular Meeting of the Board of Trustees.
 - b. Ratification of Warrants Paid through June 10, 2009.
 - c. Approve Submitting 2009-10 Consolidated Application (Part I) for Funding Categorical Aid Programs.
 - d. Quarterly Report on Williams Uniform Complaints (Apr-Jun 2009).

Action: M/S/C: KW/CM to approve Consent Agenda with the following modification of the minutes: strike the word "said" on page 2, paragraph #8. **Vote: 2/0**

PUBLIC COMMENT

Public Forum (non-confidential matters only). There was no public comment.

PUBLIC HEARING

5. Public Hearing for Flexibility Transfers 2008-09.
6. Public Hearing for Flexibility Transfers 2009-10.
7. Public Hearing for 2009-10 Budget Adoption.

Members of the public were in attendance. There were no comments. The Public hearing was closed at 6:39 pm.

ACTION ITEMS

8. Approval of Budget Revisions 2008-09.
Action: M/S/C: Wallach/Mothersill to approve Budget Revisions 2008-09. *Discussion:* Chief Financial Officer Susan Skipp presented 2008-09 budget updates. She recommended that the District utilize new MCOE resource codes to designate funds in the unrestricted category of its 2009-10 budget for the purchase of instructional materials. She said the budget item may be on the agenda in August or September, along with unaudited actuals. **Vote: 2/0**
9. Approval of Flexibility Transfers 2008-09.
Action: M/S/C: Wallach/Mothersill to approve Flexibility Transfers 2008-09. **Vote: 2/0**
10. Approval of Flexibility Transfers 2009-10.
Action: M/S/C: Wallach/Mothersill to approve Flexibility Transfers 2009-10. **Vote: 2/0**
11. Approval of 2009-10 Budget Adoption.
Action: M/S/C: Wallach/Mothersill to approve 2009-10 Budget Adoption. *Discussion:* CFO Skipp presented 2009-10 Budget, along with “Subsequent Information” not known at the time of initial budget preparation. Among the highlights:
 - There is uncertainty about the developer’s fee revenue under the capital development fund. It may become necessary to draw more money out of the general fund.
 - Another big uncertainty is special education, for which a nominal sum has been set aside.
 - One time, federal ARRA funds of \$8888 will be added to budget – half to be spent on special education and half can be used to offset contribution from unrestricted. ARRA funds will be added \$8888, half of which would be spent on one time special ed services or materials. The other 50% can be used to offset the contribution from unrestricted.
 - There is a possible reduction of 15% of categorical programs and possible \$608 per ADA reduction (“fair share”) of basic aid, totaling approx. \$33,440 (55 students). This proposal is for 2009-10, but District needs to prepare for possibility of extended period. **Vote: 2/0**
12. Approval of Resolution 2008-09 #7 Authorizing Budget Transfers to Permit Payment of Obligations at Close of Year.
Action: M: Wallach to approve Resolution 2008-09 #7. ***In favor of motion (roll call vote): Wallach-Aye; Mothersill-Aye. 2-Ayes/0-Nayes. 1- Absent***
13. Approval of Resolution 2008-09 #8 Authorizing the Borrowing of Funds for FY 2009-10 Tax Anticipation Notes.

Action: M: Wallach to approve Resolution 2008-09 #8. In favor of motion (roll call vote): Wallach-Aye; Mothersill-Aye. 2-Ayes/0-Nayes. 1- Absent

14. Approval of Resolution 2008-09 #9 Authorization to Sign on Behalf of the Governing Board.

Action: M: Wallach to approve Resolution 2008-09 #9. In favor of motion (roll call vote): Wallach-Aye; Mothersill-Aye. 2-Ayes/0-Nayes. 1- Absent. Resolution signed by majority of trustees.

15. Approval of Superintendent Contract Renewal for 2009-10.

Action: M/S/C: Wallach/Mothersill to approve Superintendent Contract Renewal for 2009-10. Vote: 2/0

16. Approval of 2009-10 Tech Services Support Agreement with Silyco (Mark Tong).

Action: M/S/C: Wallach/Mothersill to approve 2009-10 Silyco Tech Services Support Agreement. Discussion: Principal Stocker explained that although Mark Tong's tech services position at MCOE has been eliminated due to budget cuts, the District would like to continue utilizing tech support services through his new business. She confirmed that the proposed rate and estimate from Silyco are comparable to what the District currently pays, and that there will not be a minimum flate rate for the first year. She said the District will continue to receive internet access and email through MCOE, and that John Bjorklund will continue providing support for the new Aeries program. Vote: 2/0

17. Approval of Proposal for MPR Improvements from Site Council Representative Dave Goelz.

Action: There was no action taken. Discussion: Dave Goelz presented a revised proposal for Phase II of the MPR Acoustics Enhancement Project. He said that his goal is to execute the project in the most elegant, functional way. Total cost of the project as proposed would be \$17,300. Taking into consideration a restricted contribution and 50/50 matching funds pledge from the Foundation, as well as a potential \$5,000 grant procured through Marin County Supervisor Steve Kinsey, the cost to the District would be reduced to \$4,579. Dave encouraged the District to do the project as envisioned, whenever that may be possible. Supt. Rosenthal noted that the board could vote on the project contingent on confirmation of the contribution of funds from the county (Kinsey). The trustees expressed their appreciation for Dave's proposal, but also stated their reluctance to make such a capital expenditure during the current economic crisis. The item was tabled until further information develops regarding a potential contribution from the county. At such time, the Board may call a special meeting.

18. Approval of Uniform Complaint Procedures Policy BP1312.3.

Action: No action was taken. Item will be laced on August agenda for second reading. Discussion: Supt. Rosenthal noted that the item should have been titled a "First Reading".

19. Approval of Marin Countywide Plan for Expelled Youth.

Action: M/S/C: Wallach/Mothersill to approve Marin Countywide Plan for Expelled Youth. Vote: 2/0

SCHOOL DISTRICT REPORTS / DISCUSSION

20. Principal's Report. Principal Stocker presented her report. See attached.
- She also reported that school parent Raul Saldana has expressed interest in providing grounds maintenance at the school for a nominal fee.
 - Additionally, she said Tony Baca, school janitor, now has the capability to provide campus carpet cleaning services and has provided a low cost bid to do so this summer.
21. Superintendent's Report. Supt. Rosenthal reported hearing that the 8th Grade promotion ceremony went well, and he expressed his appreciation to the Board for the renewal of his contract for 2009-10.
22. Trustee's Report.
- Trustee Wallach said that a leak has been discovered in the school's irrigation system, and that school parent Raul Saldana is being trained to work with the system.
 - She was told recently that the application for the water system has passed a significant hurdle and has been accepted by the state. The project is not funded yet, but is getting close, she said.
 - Trustee Wallach recognized several students who have had outstanding sports achievements this spring, including Eli Plunkett, Liam Plunkett and Zion Wallach.

CONCLUSION

23. Agenda Planning.
- a. Report from 2008-09 Site Council
 - b. Approval of Resolution 2009-10 #1 to Authorize Instruction in a Self Contained Classroom.
 - c. Board Meeting Schedule for 2009-10
 - d. Second Reading of Complaint Policy
 - e. Special Meeting for MPR Acoustic Project, if warranted
 - f. Unaudited actuals (AUG or SEPT?)
 - g. Strategic Plan - *discussion item only* - for September
 - h. Lunchtime playground supervision discussion
24. Other Business.
25. Adjournment. The meeting was adjourned at 7:45 pm.