

**NICASIO SCHOOL DISTRICT
BOARD OF TRUSTEES
-MINUTES-**

**Thursday, May 13, 2010
3:30 PM
Nicasio School Library
5555 Nicasio Valley Road Nicasio, CA 94946**

REGULAR MEETING

1. Call to Order and Patriotic Moment.
2. Roll Call. In attendance: **Trustees Kim Wallach, Chris Mothersill and Trustee Madeleine Sloane.** *Also present: Superintendent Stephen Rosenthal and Principal Christy Stocker.*
3. Reconvene to Open Session at 4:15 PM.
4. Report Out. There was no reportable action taken.
5. Approval and Adoption of Agenda.
Action: M/S/C: Mothersill/Sloane to approve and adopt agenda. Vote: 3/0

CONSENT AGENDA

6. Consent Agenda.
 - a. Approve Minutes from April 7, 2010 Regular Meeting of the Board of Trustees.
 - b. Ratification of Warrants Paid through May 5, 2010.*Action: M/S/C: Mothersill/Sloane to approve Consent Agenda. Vote: 3/0*

PUBLIC COMMENT

7. Public Forum (non-confidential matters only. There were no public comments.

ACTION ITEMS

8. Approval of Revisions to BP/AR5117 Interdistrict Attendance.
Action: M/S/C: Mothersill/Sloane to approve Revisions to BP/AR5117 Interdistrict Attendance with the following amendments:

BP 5117

See attached BP 5117 with changes made directly into the document itself.

AR 5117 Proposed Draft

Page 2, Process and Timing: Under the first bulleted point, the first sentence should read, "Renewal requests for existing IDTs for the following school year shall be submitted to the Governing Board by March 1st for approval or denial at its regular March Board meeting."

Separate the remaining content of that first bulleted point into an additional bulleted point. This separate bulleted point will read "The Governing Board will determine at the regular March board meeting whether it will be considering any new IDT requests for the following school year."

Strike italicized paragraph completely (2nd bulleted point)

On last page: Revise 1st paragraph to read, "All incoming IDT requests must be submitted on an interdistrict transfer request form that has been pre-approved by the student's district of residence. All information must be completed accurately and in a factually correct manner. The form must be signed by the student's parent or legal guardian. Interdistrict transfer request forms should be picked up at the school district office of the student's residence."

Vote: 3/0

9. Approval of Revisions to BP/AR 5111.1 Residency.
Action: M/S/C: Mothersill/Sloane to approve Revisions to BP/AR 5111.1 Residency with the changes indicated on the printed policy for Board review. **Vote: 3/0**
10. Approval of Resolution 2009-10 #5 Allowing Workers Compensation Coverage for Volunteers.
Action: M/S/C: Mothersill/Sloane to approve Resolution 2009-10 #5 Allowing Workers Compensation Coverage for Volunteers. *Discussion: This comes from MSIA and is standard practice. There will not be any impact in terms of cost. It limits chance of lawsuit from volunteers. All claims go up for review. If you don't participate, it leaves the District open to be sued civilly. Workers compensation limits suits to medical and lost wages.*
In favor of motion (roll call vote): Mothersill-Aye; Wallach- Aye; and Sloane- Aye
3 Ayes / 0 Nays.

SCHOOL DISTRICT REPORTS / DISCUSSION

11. 2010-11 Preliminary Budget. Reported by Susan Skipp. *Discussion: Since Trustee Mothersill will be unable to attend the June Board meeting, Susan will prepare additional budget information in time for him to review and provide feedback in advance of the meeting. This report looks at 2010-11 school year. All staffing has been kept at the same level. Susan will get together with Principal Stocker to discuss estimates for Foundation contributions. There are anticipated additional special education expenses for 2010-11 in services and transportation. There was less*

special education revenue at the state level which will impact the budget negatively. The county is projecting a slight decrease in property taxes; this has been calculated into the projected budget. Susan Skipp noted that the governor is coming out tomorrow with the revised budget. She is anticipating a slightly higher ending fund balance of approximately \$80K. The fair share for Basic Aid schools has been included in the multi-year projections. At the June meeting, the Board will be signing off on the 2010-11 budget.

12. Developer Fee Increase Recommendation. *Discussion:* There are new rates in place for developer fees effective starting immediately.
13. Principal's Report. See principal's report attached.
14. Superintendent's Report. Supt Rosenthal deferred his report to Susan Skipp. *Discussion:* Regarding Shoreline's business services to Nicasio: Instead of Nicasio paying Susan Skipp directly as an employee, Nicasio will be reimbursing Shoreline for Susan's salary and all payroll driven costs, which will be a slight increase in expense.

Susan is recommending that Nicasio pay a flat rate instead of hourly for accounts payable and payroll services. The Board directed Susan to prepare contracts based on the flat rate and bring those to the June board meeting.

Each year, the Board approves the authorization of individuals to be signers for various reports. Susan recommended that Principal Stocker be authorized to be the signer of specific reports, which is a change from the past. This will be brought to the June board meeting.

15. Trustee's Report. *Discussion:* Trustee Mothersill attended the MSBSA where he voted. Trustee Wallach has been continuing her work on the next steps for the water/well project. We are still on track for receiving money in June.

CORRESPONDENCE

16. Second Interim Report Review Letter, Karen Maloney, MCOE Assistant Superintendent, April 15, 2010.

CONCLUSION

17. Agenda Planning :

- Fee and Scope Contract with the Engineers for the Water System (Authorization to Sign on Behalf of the Board)
- Shoreline Contracts
- Resolution to Allow Susan to Clean Up Budget

- 2010-11 Budget Adoption
- Budget Updates
- Flexibility Transfers (Public Hearing)
- Tax Anticipation Note

18. Other Business.

19. Adjournment. **M/S/C: Mothersill/Sloane** to adjourn the meeting at 5:36 PM.

Respectfully submitted,

Christy Stocker
Principal

Unadopted

Adopted

Madeleine Sloane, Clerk