**MINUTES**

Regular Meeting of the Nicasio School District Board of Trustees

**Thursday, June 2, 2022 5:00pm**

*5555 Nicasio Valley Road, California*

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| 1. **Opening Business**
	1. Call to Order at 5:10pm by Trustee Daniel Ager
	2. Roll Call *Present* **Trustees Mark Burton** and **Daniel Ager** *Absent:* **Trustee** **Elaine Doss** *Also in attendance:* **Interim Superintendent Nancy Neu, Principal Barbara Snekkevik, District Secretary Mikki McIntyre** and *(via videoconference)* **Chief Business Official Margie Bonardi**
	3. Patriotic Moment in appreciation for the peace in this corner of the world where kids have a safe place to come to school.
	4. **Approval and Adoption of Closed Session Agenda**

***Action:* M/S: Burton/Ager** to approve and adopt Closed Session Agenda **Vote: 2/0** Ayes: Burton and Ager; Noes: None* 1. Public Comment on Closed Session Topic(s) *There were no public comments.*
1. **CLOSED SESSION**
	1. The following Closed Session item is listed below in compliance with Government Code 54957.6 of the Brown Act:

CONFERENCE WITH LABOR NEGOTIATORS* 1. Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda at 5:12pm
1. **Reconvene in OPEN SESSION**
	1. Adjourn Closed Session and Reconvene Open Session at 5:17 pm
	2. Report Out *There was no reportable action taken in Closed Session.*
2. **Approval and Adoption of Open Session Agenda**

***Action:* M/S: Burton/Ager** to approve and adopt Agenda **Vote: 2/0** Ayes: Burton and Doss; Noes: None1. **Reports**
	1. Trustee/Superintendent/Principal Announcements
		* Interim Supt. Neu reported the following:
			+ The District has received the Marin County Civil Grand Jury Report - “Marin Schools: A Prescription for COVID Recovery”. Superintendents countywide are dealing with COVID’s impact on student mental health and learning loss, as well as how to anticipate its effects for next year. The District’s response to the report will be presented at the next Board meeting.
			+ Also of concern countywide is the rise in the use of fentanyl by students. So many things are laced with the drug that kids are unaware of and it is a very serious problem. Marin County Schools Superintendent Mary Jane Burke and Public Health Director Matt Willis, MD are sending informational letters to students and parents. Those messages will be filtered down through the lower grades, because younger children can be influenced by their older siblings.
		* Principal Snekkevik presented the following report:
			+ Events & Activities: May’s Life Skill: Personal Best; CAASPP testing, May 3-12; Marin County Middle School Track Meets, April 29 & May 5; NSF Mardi Gras Fundraiser Dinner/Dance, May 7; CA Academy of Sciences field trip (grades 6/7/8), May 9; Drug Education presentation by Mike & Monica Seybold (grades 6/7/8), May 12; “Character Day” Spirit Day, May 13; LCAP Parent Advisory Committee Meeting, May 17; Student Art Exhibit at San Geronimo Valley Community Center, May 24-31; Ice Cream Social Closing Reception, May 31; All School Assembly, June 1; Book mobile visit, June 2
			+ Staff Updates: Open positions for 2022-23 (3/4/5 Classroom Teacher, TK-2 Instructional Assistant)
			+ Site Updates: Playground structure currently closed. NSF investigating options led by Brett Martino; Mr. Christian Painting Service bid for summer work; Tree removal by West Coast Arborists (arranged by MMWD), June 10th; Final window installation by Novato Glass, June 10th; New school mural
			+ Upcoming Events: Plant Sale fundraiser, June 3; Kite Day/Field Day, June 7; Move-Up Day and Kindergarten Completion Ceremony, June 8; Last day of school (noon dismissal), June 9; 8th Grade Graduation, June 9 at 6 pm; Y Summer Camp at West Marin School, June 27- July 29; Teacher Work Day, June 10
		* Trustee Burton said there may be some interest by the Nicasio Volunteer Fire Department in placing a storage container on campus. Details and a proposal are yet to come.
	2. State LCAP Priorities – Local Indicators Update *Report:* Principal Snekkevik said the purpose of the update is to identify metrics used locally by the District to achieve priorities that will be considered and included in the 2022-23 Local Control Accountability Plan (LCAP). Examples of those metrics include performing credential monitoring to ensure that teachers are fully qualified for their assignments; and utilizing programs and services that will enable English learners to gain academic knowledge and English language proficiency leading to their reclassification as English proficient. There was discussion about the potential for elementary school parents to utilize online student portals (e.g. Square One, Canvas, etc.) so they are proficient with such communication channels for accessing grades and assignments when their children enter high school. Interim Superintendent Neu said the District utilizes Aeries, which has the capability of providing such accessibility.
	3. Universal Prekindergarten Planning and Implementation Grant Program *Report:* Principal Snekkevik presented the Universal Pre-Kindergarten (UPK) plan. She said UPK will be rolling out over the next several years and that every four-year-old in the District who turns four by September 2026 will have access to transitional kindergarten (TK). The District is projecting one TK student for 2022-23. Tanya Meyers, from MCOE, was instrumental in helping complete the District’s plan, which includes the hiring of an instructional assistant to meet the required 1:12 teacher-student ratio. Some age appropriate playground equipment will also be needed. Principal Snekkevik said the District is fortunate that the current TK-2 teacher already fulfills the credentialing requirements for TK instruction. She also expressed appreciation that MCOE for the training, resources and support being provided.
2. **Public Comment**
	1. School parent and Calif alMaa proprietor Ali Uzri said he was present to introduce a concept to the Board regarding rainwater harvesting for garden irrigation and fire safety. He outlined his company’s gravity system of rainwater catchment which would funnel runoff from the roofs of the MPR and/or the Administrative building(s) through pipes to a series of 5000 gal. storage tanks installed behind the building(s). Mr. Uzri said he met with NVFD staff about providing the harvested water for fire suppression. Trustee Burton said there are many rules regarding setbacks and building along the creek bed behind campus, which would make such a project very challenging. He added that it would be a major undertaking to upgrade the campus fire suppression system because the existing setup is so complex. He said the District would need to see a detailed proposal and cost estimate for the project, noting that the District does not have the resources for such a project, especially since it is in the midst of a long term effort with the state to upgrade the campus drinking water system. He said there are very strict regulations and permits required by the state architect for any construction on school property. Interim Supt. Neu added that the existing water system upgrade project is very complex and it is not known how much longer the process will take. Trustee Burton said that while it would be great to have more water for the garden, there would be a lot of complications with the catchment system as outlined, suggesting a possible alternative of simply increasing the storage space for water already provided by the neighboring property’s well.
3. **Consent Agenda**
	1. Approval of Minutes: March 30, 2022 Regular Meeting of the Board of Trustees
	2. Ratify Warrants Paid: March-May 2022
	3. Interdistrict Transfer Requests INTO Nicasio School District (NSD) for 2022-23
		* IDT 22-23-01
		* IDT 22-23-02
		* IDT 22-23-03
		* IDT 22-23-04
		* IDT 22-23-05
		* IDT 22-23-06
		* IDT 22-23-07
		* IDT 22-23-08
		* IDT 22-23-09
		* IDT 22-23-10
		* IDT 22-23-11
		* IDT 22-23-12
	4. 2022-23 Agreement Between NSD and Bellevue Union School District Regarding Interdistrict Attendance Agreements
	5. 2022-23 Certificate of Signatures
	6. 2022-23 Legal Services Agreement Between NSD and School and College Legal Services
	7. 2022-23 Dissemination Agent Agreement Between NSD and Capitol Public Finance Group
	8. Amendment to California Department of Public Health K-12 School Laboratories MOU Between CDPH and NSD
	9. 2022-24 (3-Year) Audit Services Contract with Stephen Roatch Accountancy Corp

***Action:* M/S: Burton/Ager** to approve Consent Agenda **Vote: 2/0** Ayes: Burton and Ager; Noes: None1. **Public Hearing** to Sunshine Proposal by Nicasio Teachers Association (NTA): The Board will hold a public hearing to accept the proposal from Nicasio Teachers Association. The hearing opened at 6:26pm Discussion: Interim Supt. Neu said NTA contract is expiring this June, so this is a notice of intent to open a new contract. She said the NTA members get direction from their state union representative. She added that the Board will meet in Closed Session at the June 16th meeting, at which time there will be more information to represent. The hearing closed at 6:30pm.
2. **Action**
	1. Consider Approval of Resolution 2021-22 #4 Regarding Specifications of the Election Order ***Action:* M/S: Ager/Burton** to Approve Resolution 2021-22 #4 Regarding Specifications of the Election Order *(Roll Call Vote)* **Vote: 2/0** Ayes: Burton and Ager; Noes: None
	2. Consider Approval of Resolution 2021-22 #5 Authorization to Sign on Behalf of the Governing Board for 2022-

***Action:* M/S: Burton/Ager** to Approve Resolution 2021-22 #5 Authorization to Sign on Behalf of the Governing Board for 2022-23 *(Roll Call Vote)* **Vote: 2/0** Ayes: Burton and Ager; Noes: None* 1. Updated Brown Act Teleconferencing/Virtual Meeting Requirements (AB 361) *Discussion:* Interim Supt. Neu said that there is no longer an option to approve extension of remote meeting. No vote is necessary.
1. **Correspondence**
	1. 2021-22 Second Interim Review, Kate Lane, Assistant Superintendent, April 15, 2022
2. **Conclusion**
	1. Agenda items for upcoming Board Agenda
		* June 15
			+ LCAP and Proposed 2022-23 Budget Public Hearings
		* June 16
			+ LCAP Approval
			+ 2022-23 Budget Adoption
			+ Grand Jury Response from District
			+ 2022-23 Board Meeting Calendar
			+ Closed Session - Negotiations
	2. Adjournment

***Action***: **M/S: Ager/Burton** to adjourn meeting at 6:37pm **Vote: 2/0** Ayes: Burton and Ager; Noes: None Respectfully Submitted, Mikki McIntyre  ⬜ Unadopted □ Adopted \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mark Burton, Board Clerk |