



### Reminders:

- Feb. 6: Board Meeting Library 5pm
- Feb. 7: Spirit Day! Dress in sports attire
- Feb. 10: Foundation Meeting re April 25<sup>th</sup> Spring Fundraiser Library 3pm
- Feb. 17-21: SCHOOL CLOSED Mid-Winter Recess
- Feb. 25: Gr. 6-8 Field Trip – CA Academy of Sciences 9a-3p
- Feb. 25-26: Gr. 3-5 Overnight Field Trip - Slide Ranch
- Feb. 28: Gr. 6-8 Field Trip - Peer Summit *Dominican University*
- Mar. 5: Board Meeting Library 5pm
- Mar. 6: Early Dismissal Gr. 1-8 1:30pm
- Mar. 9: NO CLASSES: Professional Development Day
- Mar. 10: Gr. K-2 Field Trip – Dance Palace 9:30-11:15a
- Mar. 12: Gr. 3-5 Field Trip – CA Academy of Sciences
- Mar. 12-13: Gr. 6-8 Overnight Field Trip - Sacramento
- Mar. 12: Principal's Chat Library 8:20am
- Mar. 19: Gr. K-5 Field Trip - Farm Day
- Mar. 19: Gr. 6-8 Field Trip - Año Nuevo State Park
- Mar. 19: BINGO Night! MPR 6-8pm

### Recordatorios:

- Feb. 6: Reunión de la Mesa Directiva Biblioteca 5pm
- Feb. 7: ¡Día de Espíritu Escolar! Viste en ropa deportiva
- Feb. 10: Reunión de la Fundación de planeación de Primavera de Recaudación de Fondos, el 25 de abril Biblioteca 3pm
- Feb. 17-21: ESCUELA CERRADA - Receso a mediados de invierno
- Feb 25: Gr. 6-8 Excursión - Ca Academy of Sciences 9a-3p
- Feb. 25-26: Gr. 3-5 Excursión pasando la noche - Slide Ranch
- Feb. 28: Gr. 6-8 Excursión - Cumbre de pares Dominican University
- Mar. 5: Reunión de la Mesa Directiva Biblioteca 5pm
- Mar. 6: Salida Temprana Gr. 1-8 1:30pm
- Mar. 9: NO HAY CLASES - Día de Desarrollo Profesional
- Mar. 10: Gr. K-2 Excursión – Dance Palace 9:30-11:15a
- Mar 12: Gr. 3-5 Excursión – CA Academy of Sciences
- Mar. 12-13: Gr. 6-8 Excursión pasando la noche - Sacramento
- Mar. 12: Pláticas con la Directora Biblioteca 8:20am
- Mar 19: Gr. K-5 Excursión - Farm Day
- Mar. 19: Gr. 6-8 Excursión - Año Nuevo State Park
- Mar 19: Noche de BINGO! MPR 6-8pm

Dear Nicasio Families,

February 6, 2020

Our life skill for February is kindness. The ability to demonstrate kindness to those we know and love, as well as those we don't, is truly a skill to be practiced and celebrated. At our assembly yesterday, students were shown this video that highlights everyday small acts of kindness. Next week we will celebrate Kindness Week at school, which will include optional activities organized by Student Council at lunch. I'm looking forward to a great week!

Congratulations to our January life skill award winners, Dylan M., Frankie M., and Sophia K. These students exemplified caring throughout the month. Also, congratulations to our Teacher of the Month, Ms. Elle!

Earlier this week I sent an email with the links to our annual Nicasio School Parent Survey (in English and Spanish). Hardcopies are available by request and in the Main Office. This is an important tool for you to share your honest feedback about many aspects of our school, which our staff truly appreciates. Please complete one survey per family by Friday, February 14<sup>th</sup>. Your voice matters!

Tomorrow (Friday) is our next school spirit day. The students have chosen Sports Day. The Super Bowl may not have gone exactly how we wanted, but we can still show our spirit for the 49ers (or any other sports-related activity or team). Thank you for encouraging your child to show his or her school spirit.

A few reminders of upcoming events... our School Board of Trustees meets tonight (Thursday) at 5 pm in the library. All are welcome! Also, school will be closed February 17-21 for Mid-Winter Break.

All the best,

Barbara







# Nicasio School District

Since 1862

Board of Trustees

Michelle Rutledge, *Board President* ~ Elaine Doss, *Trustee* ~ Mark Burton, *Trustee*

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## **AGENDA**

Regular Meeting of the Nicasio School District Board of Trustees

**Thursday, February 6, 2020 5pm**

*Nicasio School Library, 5555 Nicasio Valley Road, California*

**1. OPENING BUSINESS**

- a. Call to Order (*Michelle Rutledge – Board President*)
- b. Roll Call
- c. Patriotic Moment
- d. Approval of Closed Session Agenda
- e. Public Comment on Closed Session Topic(s)

**2. CLOSED SESSION**

- a. The following Closed Session item is listed below in compliance with Government Code 54957 of the Brown Act:
  - i. PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
- b. Recess to Closed Session to consider and/or take action upon any item on the Closed Session Agenda

**3. Reconvene in OPEN SESSION**

- a. Adjourn Closed Session and Reconvene Open Session
- b. Report Out Announcement of any reportable action take during Closed Session

**4. Approval and Adoption of Open Session Agenda (*Board President Rutledge*)**

**5. Reports**

- a. Trustee/Superintendent Announcements (*Trustees and Nancy Neu, Interim Superintendent*)
- b. Principal Announcements (*Barbara Snekkevik, Principal*)
- c. Water System Updates
  - i. SWRCB Citation No. 02\_18\_19C\_066 Disinfection Byproducts Maximum Contaminant Level Violation for Third Quarter 2019 (*Interim Supt. Neu*)
  - ii. Status of Water System Upgrade Project (*Principal Snekkevik*)

**6. Public Comment**

*Public Comment is only for items not on the agenda. No formal action will be taken. Board members or district staff may, but are not obligated to, briefly respond to statements made or question posed by the public about items not appearing on the agenda. Designated amount of time to address the Board is limited to three minutes per individual. Concerns about individual employees shall not be discussed in public at school board meetings. Please contact the superintendent with specific concerns.*

**7. Consent Agenda**

- a. Approval of Minutes: December 5, 2019 (*Interim Supt. Neu*)
- b. Ratify Warrants Paid: December, 2019 (*CBO Bonardi*)
- c. Quarterly Report on Williams Uniform Complaints (*Interim Supt. Neu*)

- d. 2019 SARC Report (*Principal Snekkevik*)
  - e. 2019-20 School Safety Plan Update (*Principal Snekkevik*)
  - f. Stephen Roatch Accountancy Corporation Contract for Y.E. June 30, 2020 (Year 2 of 3-year contract)
  - g. Denial of Interdistrict Transfer Requests into NSD for 2019-20 (*Interim Supt. Neu*)
    - i. IDT# 19-20-23
    - ii. IDT# 19-20-24
  - h. Acceptance of Interdistrict Transfer Requests into NSD for 2019-20 (*Interim Supt. Neu*)
    - i. IDT#19-20-25
8. **Action**
- a. Consider Acceptance of 2019 Audit (*CBO Bonardi*) *Discussion/Action*
  - b. Consider Approval of 2020-21 Annual Calendar (*Interim Supt. Neu*) *Discussion/Action*
  - c. Consider Approval of Off-Site Instructional Location in the Event of a Campus Power Outage (*Interim Supt. Nancy Neu*) *Discussion/Action*
9. **Correspondence**
- a. Re: 2091-20 First Interim Review, Kate Lane, Assistant Superintendent, Marin County Office of Education, January 14, 2020
  - b. RE: \$500 Donation from Marin Cyclists, December 12, 2019
10. **Conclusion**
- a. Agenda items for upcoming Board Agenda
  - b. Adjournment

*If you need assistance to access the Board meeting room or to otherwise participate at the meeting, please submit a written request to Nicasio School District Superintendent at P.O. Box 711, Nicasio, CA 94946 or [office@nicasioschool.org](mailto:office@nicasioschool.org). Notification at least 48 hours prior to the meeting will better enable the District to make reasonable accommodations in accordance with the Americans with Disabilities Act.*

# Sports Day This Friday!!!!



*Come to school in any sports attire.  
Show your school spirit!*

Dear Nicasio Parents,

It is that time of year to plan our Spring Fundraiser, which is set for **Saturday April 25th** this year.

This year we will have a Mardi Gras THEME complete with zydeco music - ***The Zydeco Flames!***

We need your help - so please come to our **planning meeting this Monday, February 10th** in the school library right when school gets out at 3pm. There are fun things to sign up and help with like decorating, helping with obtaining silent auction items, distributing flyers, help with the bar, etc.

This is going to be fun, we just need all of your help to make it happen! Most importantly, it is for the kids, so that they get to KEEP all of these awesome programs that the Foundation funds.

Thank you and see you Monday! Please spread the word to other parents:)

Laura Skapik  
Nicasio School Foundation Treasurer  
(Isla and Emme's mom)



Estimados Padres de Nicasio,

Es el momento del año en que empezamos a planear nuestro evento de Primavera de Recaudación de Fondos, el cual será **el 25 de abril, 2020**.

Este año tenemos el TEMA de *Mardi Gras* acompañado de música zydeco (música/baile afroamericano original del sur en Louisiana, típicamente usando acordeón y guitarra) con el grupo - ***The Zydeco Flames!***

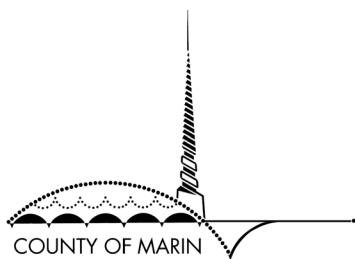
Necesitamos de su ayuda – por favor venga a nuestra **reunión de planeación este lunes 10 de febrero a las 3pm, en la biblioteca escolar**. Hay posiciones divertidas en las que puede registrarse y darnos su ayuda como, decoraciones, buscando y obteniendo artículos para la subasta silenciosa, distribuyendo pósters, ayuda con el bar, etc.

¡Ésto va a ser divertido, solo necesitamos de su ayuda para que sea posible! Mas importante, es para los niños, así pueden SEGUIR obteniendo todos los programas maravillosos que la Fundación financia.

¡Gracias y los veo el lunes! Por favor, comparta esta información con otros padres ☺

Laura Skapik  
Tesorero, Fundación de la Escuela Nicasio  
(mamá de Isla y Emme)





DEPARTMENT OF  
**HEALTH AND HUMAN SERVICES**

Promoting and protecting health, well-being, self-sufficiency, and safety of all in Marin County.



Benita McLarin, FACHE  
DIRECTOR

Matthew Willis, MD, MPH  
PUBLIC HEALTH OFFICER

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DEPUTY PUBLIC HEALTH OFFICER

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[marinhhs.org/public-health](http://marinhhs.org/public-health)

February 4, 2020

Dear Administrators, Teachers, Staff, and Parents:

This letter is to provide an update on the novel coronavirus outbreak currently centered in China, and local measures to protect our community. Marin County Public Health continues to work closely with the U.S. Centers for Disease Control and Prevention (CDC) to limit risk to local residents. There are now six confirmed cases in California, and no persons under investigation for possible coronavirus illness in Marin County.

**The CDC and Marin County Public Health recommend that any adult or child traveling from mainland China should be excluded from school for 14 days after they left China. Persons who have arrived from China prior to February 3, 2020 are at lower risk and do not need to be excluded.**

Travelers returning from China are being advised to avoid public activities and gatherings, and self-monitor at home by remaining alert for fever, cough, or difficulty breathing. If someone develops these symptoms, they should contact their healthcare provider immediately by phone, prior to traveling to a healthcare facility. Public Health will be assisting in home monitoring individuals who are at risk for coronavirus.

Schools are advised to work with students who are under home monitoring to arrange supports, to help keep them up to date with their lessons.

The risk of spread of coronavirus locally remains very low. Importantly, influenza continues to circulate in Marin. Students, parents, staff and visitors should take every-day precautions to prevent the spread of infections including the common cold and flu.

- Encourage students and staff to stay home when they are sick.
  - Those who have a fever at school should go home and stay home until fever-free for at least 24 hours.
  - Separate sick students and staff from others until they can be picked up to go home.
- Promote hand hygiene among students and staff through education, scheduled time for handwashing, and availability of soap and water and/or hand sanitizer.
- Avoid touching your face, particularly your eyes, nose, and mouth.
- Teach and encourage proper cough etiquette—cough or sneeze into a tissue, sleeve, or arm (do not use hands).



- Perform routine surface cleaning.

For up-to-date information regarding 2019-nCoV, see the [Centers for Disease Control \(CDC\) website](https://www.cdc.gov/coronavirus/2019-ncov/index.html) at <https://www.cdc.gov/coronavirus/2019-ncov/index.html> and at <https://www.marinhhs.org/phupdate/ph-advisory-novel-coronavirus-2019-ncov>.

We understand that this is a rapidly evolving situation that can cause worry and concern. We will continue monitor the situation and share information with our school community as it becomes available. Please do not hesitate to call the Public Health Office with any questions or concerns.

Yours in Health,

Matt

Matthew Willis, MD MPH  
*Public Health Officer*  
*County of Marin*  
*3240 Kerner Blvd*  
*San Rafael, CA 94901*  
*415- 473- 4163*

## Kindergarten Registration – Fall 2020

Nicasio School District is announcing kindergarten registration for the 2020-21 school year. Children eligible for registration must be **5 years old on or before September 1, 2020** and reside within the boundaries of the Nicasio School District.

**Transitional kindergarten** for the 2020-21 academic year is available to children residing within Nicasio School District boundaries who will turn **5 years of age on or between September 2, 2020 and December 2, 2020**. Transitional kindergarten is a two-year program. Upon completion of the two-year transitional kindergarten program, students are promoted to first grade.

Registration packets can be picked up from Nicasio School, 5555 Nicasio Valley Road, Nicasio 94946. Registration materials can also be downloaded from the school website: [www.nicasioschool.org](http://www.nicasioschool.org). For more information, call 662-2184.

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## Registro a Jardín de Niños - Otoño 2020

El Distrito Escolar Nicasio anuncia la apertura del registro a Jardín de Niños para el ciclo escolar 2020-21. Los niños elegibles para su registro deben tener **5 años cumplidos antes de o el día 1 de septiembre, 2020** y ser residentes dentro de los límites del Distrito Escolar Nicasio.

**Jardín de Niños en Transición** para el ciclo escolar 2019-20 está disponible para los niños que tengan su residencia dentro de los límites del Distrito Escolar Nicasio y que cumplan los **5 años de edad desde el 2 de septiembre, 2020 y hasta el 2 de diciembre, 2020**. Jardín de Niños en Transición es un programa de dos años. Al completar 2 años en el programa de Jardín de Niños en Transición, son promovidos a primer grado.

Los paquetes de Registro pueden ser adquiridos en la Escuela Nicasio, 5555 Nicasio Valley Road, Nicasio 94946

Los materiales de Registro también pueden ser adquiridos en la página de Internet de la escuela: [www.nicasioschool.org](http://www.nicasioschool.org). Para mayor información, call 662-2184.

## **Nicasio School Board Establishes Application Period and Enrollment Capacity for Interdistrict Transfer Requests into Nicasio School District for 2020-21**

Beginning February 3, 2020, requests from non-resident students for interdistrict transfer (IDT) for the 2020-21 school year may be submitted to Nicasio School District. IDT Requests will be processed in accordance with school board policy and administrative regulations (BP/AR 5117). Requests received on or before May 1, 2020, will be considered by the Board of Trustees at the regular meeting held in June, 2020.

IDT requests from non-resident students received after May 1, 2020 will be processed and considered at a subsequent Board meeting.

As provided by Education Code section 46600.2(a)(5)(B), notice of the Governing Board's decision on IDT requests for the 2020-21 school year will be given as soon as possible, but no later than 14 calendar days after the commencement of instruction.

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## **La Mesa Directiva de la Escuela Nicasio Establece el Periodo de Aplicación y la Capacidad de Registro para Solicitudes de Transferencia Interdistrital al Distrito Escolar Nicasio para el Ciclo Escolar 2020-21**

Iniciando el 3 de febrero, 2020, las solicitudes de estudiantes no residentes para transferencia interdistrital (IDT) para el ciclo escolar 2020-21 debe ser entregada en el Distrito Escolar Nicasio. Las solicitudes serán procesadas de acuerdo a la política de la mesa directiva y las regulaciones administrativas (BP/AR 5117). Las solicitudes recibidas el o antes del 1 de mayo, 2020, serán consideradas por la Mesa Directiva en la reunión regular del mes de junio, 2020.

Las solicitudes IDT de estudiantes no residentes recibidas después del 1 de mayo, 2020 serán procesadas y consideradas en una reunión posterior de la Mesa Directiva.

De acuerdo al Código de Educación sección 46600.2(a)(5)(B), la notificación de la decisión de la Mesa de Gobierno de las solicitudes IDT para el ciclo escolar 2020-21 se dará tan pronto como sea posible, y hasta 14 días calendario después del inicio de instrucción.

## ***Hello Nicasio Families,***

1. 8th Grade Pages
2. calling all families to contribute photos

### ***1. 8th grade pages! For 8th Grade families***

- It's Yearbook Time! As many of you know all 8th graders will get their own page in the yearbook. I will talk to Mrs. Kristy and set up a quick meeting with them to talk about their page and show them some samples. **It would be helpful if you and your child would look for photos (pages in the past included pictures from babyhood to 8th grade that best describe them).** If you need help scanning in older photos please bring them school and I will scan them in. Ideally the kids have their photos selected and saved on a CD or USB drive, the page should be finished by late January/early February. Traditionally the kids created their page on their own on a computer and then saved them on a usb drive and I uploaded them. Please be assured that you can contact me anytime if you have any questions.

### ***2. I am asking for your help gathering a wide range of photos of the kids in action at school and on field trips this year.***

- There are 3 ways you can get me the images that you take:
  - 1) The easiest way is to upload them directly to our online Yearbook site. It's so simple!
    - Go to [hjeshare.com](http://hjeshare.com)
    - Enter the school code, which is: **nicasio**
    - Enter your info
    - Select images you want to share
    - Enter image info
    - Upload! You can upload up to 10 images at a time.
  - 2) If you find that you just cannot use this site, please email your images to [imeckfessel@mac.com](mailto:imeckfessel@mac.com) or text select few images to 415 5188 8050
  - 3) If those methods don't work, you can hand me a CD or thumb drive with your images (or leave them in the office and Mikki will get them to me).

***Lucienne Meckfessel,***  
Yearbook Coordinator