

Nicasio School District

Since 1862

Board of Trustees

Elaine Doss, *Board President* ~ Daniel Ager, *Trustee* ~ Mark Burton, *Trustee*

MINUTES

Regular Meeting of the Nicasio School District Board of Trustees

Wednesday, September 6, 2023 5pm

Nicasio School Library, 5555 Nicasio Valley Road, California

1. Opening Business

- a. Call to Order at 5:07 pm by Board President Elaine Doss
- b. Roll Call *Present: Trustees Mark Burton, Elaine Doss and Daniel Ager. Also in attendance were: Superintendent/Principal Barbara Snekkevik, Chief Business Official Margie Bonardi and District Secretary Beth Wolf*
- c. Patriotic Moment citing the U.S. Supreme Court's 1944 decision to stand by internment of Japanese Americans, an example of an era of when racial discrimination by our federal government was deemed acceptable.

2. Approval and Adoption of Open Session Agenda

Action: M/S: Ager/Burton to approve and adopt the Open Session Agenda. **Vote:** 3/0 Ayes: Ager, Burton, Doss; Noes: None

3. Reports/Information

- a. Trustee/Superintendent/Principal Announcements
 - Supt/Princ. Snekkevik reported on events and activities during the beginning of school. These included Campus Clean-up, Parent Coffee/Tea, and the first assembly. Social Emotional Learning Curriculum using The ToolBox Project is continuing. Specialist programs are staffed with Terry Shea, Music; Janis Yerington, Art; and newcomer Keli Honsberger, PE. Guest teacher Casey Thorne returns to provide Stapleton School Movement classes every Tuesday, including an evening show in November. Shannon Kozubik will start Yoga/Mindfulness classes soon. Zero Wastes continues to be an active presence, with Grades 3/4/5 acting as Green Team Leaders this year. Beth Wolf came on board this summer as Office Manager/District Administrative Assistant to replace Mikki McIntyre, who served Nicasio District for seventeen years. All three teachers along with Supt/Princ. Snekkevik attended the Summer Reading Institute on August 3 and 4. Our bi-annual CPR/First Aid course was delivered by Mike Seybold during the August 21 Professional Development Day. We launched our Universal Meals Program in partnership with Shoreline Unified School District. Shuttle service to the SGVCC after school program was expanded to five days a week. MMWD provided critical tree and poison oak removal along the creek bed as the foliage was encroaching on the playground. Lunny Grading and Paving donated sand again this year. Playground bark was replenished and fencing repaired. The annual fire extinguisher inspection was performed. Extended Support/Intervention program with Linda Greene begins this month. Nicasio School Foundation plans a Barn Dance Fundraiser on Nov. 4.

- Trustee Doss announced the Nicasio Historical Society 20th Anniversary Gala on Sept. 14 at the Rancho Nicasio which will include a slideshow on “A Brief History of Nicasio and Its People” with over 260 images to accompany recorded interview narrations.

4. Public Comments *There were no public comments.*

5. Consent Agenda

- Approval of Minutes: June 14, 2023 Special Meeting and June 15, 2023 Regular Meeting of the Board of Trustees
- Ratify Warrants Paid: June-August 2023
- Personnel Action
- Approval of 2023-24 Interdistrict Request INTO NSD
 - IDT 23-24-11

Action: M/S: Burton/Ager to approve Consent Agenda . **Vote: 3/0** Ayes: Burton, Ager, Doss; Noes: None.

Consent Agenda Item 5b. Discussion: Trustee Ager asked about warrants for library services, summer camp and the shuttle and why we changed from Amerigas to McPhails.

Consent Agenda Item 5d. Discussion: Trustee Ager confirmed we currently have twelve Interdistrict students. Trustee Doss expressed the value of having students who want to attend. Trustee Burton noted that we don't have many students from Point Reyes anymore.

6. Action

- Consider Approval of Unaudited Actuals for Fiscal Year Ending June 30, 2023. *Discussion:* CBO Bonardi explained changes in costs that happen between April and June. Most of the changes were from property tax. She missed making a 10K transfer before the end of the fiscal year. \$20K will be transferred at the end of this year to balance. Will offset General Fund costs. State reclaimed some funds. Major reduction is MCOE Special Ed (State portion.) Restricted money won't be lost, it just needs to be used for grant purposes. A grant is available to develop an extended day program that includes before and after school as well as summer. This appears in the budget as a restricted \$100K that stays in the balance even though we can't use it. \$53K is from contracts we didn't completely use. Salaries are lower because contract costs are higher. Trustee Burton requests future agenda item re: staff bonuses since we did better with parcel tax last year. One time expense and keeps it off the salary schedule. Parcel tax expires in June 2025. Bond is almost paid off. Deferred maintenance: heating units are getting old. Trustee Burton wonders if rebates are available for switching to electric with heat pumps. Classroom windows need replacing for insulation and energy efficiency. After next parcel tax passes, consider proposing a bond for deferred projects.
Action: M/S: Burton/Ager to approve Unaudited Actuals for Fiscal Year Ending June 30, 2023
Vote: 3/0 Ayes: Burton, Ager and Doss; Noes: None
- Consider Approval of Resolution 2023-24 #1 for Gann Limit
M/S: Burton/Ager to approve Resolution 2023-24 #1 for Gann Limit **Roll Call Vote: 3/0** Aye: Burton, Ager and Doss; Noes: None
- Consider Approval of Resolution 2023-24 #1 for Gann Limit
Action: M/S: Burton/Ager to approve Resolution 2023-24 #1 for Gann Limit **Roll Call Vote: 3/0** Aye: Burton, Ager and Doss; Noes: None
- Consider Approval of Education Protection Account (EPA) Actual Expenditures for 2022-23
Action: M/S: Burton/Ager to approve Education Protection Account (EPA) Actual Expenditures for 2021-22 **Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None

- e. Consider Approval of Board Response to Grand Jury Findings
Action: M/S: Burton/Ager to approve Board Response to Grand Jury Findings **Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None
- f. Consider Approval of Local Control and Accountability (LCAP) amendments
Action: M/S: Burton/Ager to approve Local Control and Accountability (LCAP) amendments **Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None
- g. Consider Approval of MOU with MCOE for providing Internet Service
Action: M/S: Burton/Ager to approve MOU with MCOE for providing Internet Service **Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None
- h. Consider Approval of MOU with San Geronimo Valley Community Center (SGVCC) for After School Programming
Action: M/S: Burton/Ager to approve MOU with San Geronimo Valley Community Center (SGVCC) for After School Programming **Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None
- i. Consider Approval of MOU with MCOE for Special Education Local Plan Area (SELPA) for Student Mental Health Services
Action: M/S: Burton/Ager to approve MOU with MCOE for Special Education Local Plan Area (SELPA) for Student Mental Health Services **Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None
- j. Consider Approval of MOU with MCOE for California Longitudinal Pupil Achievement Data System Support Services (CALPADS)
Action: M/S: Burton/Ager to approve MOU with MCOE for California Longitudinal Pupil Achievement Data System Support Services (CALPADS)
- k. Consider Approval of MOU with MCOE for Tobacco Use Prevention Education
Action: M/S: Burton/Ager to approve MOU with MCOE for Tobacco Use Prevention Education **Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None

7. Correspondence

- a. 2021-24 Local Control and Accountability Plan (LCAP) Clarification under Education Code 52070(b)

8. Conclusion

- a. Agenda items for October 5, 2023 Board Meeting
 - Closed Session with Labor Negotiators
 - Discussion: English language classes for adult learners
- b. **Action: M/S: Burton/Ager** to adjourn meeting at 6:32 pm **Vote: 3/0** Ayes: Burton, Ager and Doss; Noes: None

Respectfully Submitted,

Beth Wolf

Unadopted Adopted



Mark Burton, Board Clerk